



## JOB DESCRIPTION

1750 W. McKinney Butte- PO Box 2215 - Sisters, OR 97759 | ph: 541-549-2091 | sistersrecreation.com

### Assistant Coach – Varsity Girls Lacrosse

**Reports to:** Executive Director  
**Pay Rate/Status:** \$2,000/season (Temporary Position) Salary, No more than 175 hours for season  
**Opening date:** 01/06/2022  
**Closing date:** Open till filled

**General statement of duties:** Assist head coach in coaching athletes in designated sport, help youth grow as a total person and as an athlete focusing on skill development, teamwork, interpersonal skills and work ethic; does related work as required.

**Distinguishing features of this classification:** An employee in this classification is responsible for assisting head coach in implementation of practices and games in designated sport. Work is performed under the supervision of a Recreation Program Director who reviews work primarily based on direct observation and feedback from participants/parents. Supervision is not normally a responsibility of positions in this classification.

#### EXAMPLES OF ESSENTIAL DUTIES PERFORMED:

(Illustrative only. Any single position of a class will not necessarily involve all the duties listed and many positions will involve duties that are not listed.)

- Supports head coach with athletic instruction and motivation of youth players.
- Demonstrates, leads and monitors sports practices, drills, conditioning and play for safety and proper techniques.
- Assists head coach with management of equipment and uniforms including distribution to players and collection.
- Maintains appropriate records regarding athlete participation.
- Serves as a positive role model for the athletes in the program.
- Maintains a positive and professional relationship with team, parents, advisory committee and head coach.
- Maintains positive public relations by representing the district to the public in a positive and professional manner at all times.
- Provides excellent customer service.
- Prepares site for practice/games and performs necessary clean up.

#### DESIRABLE QUALIFICATIONS:

**Knowledge:** Considerable knowledge of respective sport components and rules/regulations; principles of coaching youth; safety practices and precautions in performing related class activities.

**Skills:** Leading and coaching youth athletes in safe and effective manner; First Aid and CPR.

**Abilities:** Communicate directions/instructions both verbally and by demonstration; observe and correct improper techniques; modify activities for individual needs; select drills and activities that are appropriate and interesting to participants; counsel and motivate participants in the areas related to sport.



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**Physical demands of the position:** While performing the duties of this position, the employee is frequently required to stand, bend, kneel, crouch, and stoop. The position requires mobility including the ability to move materials weighing up to 50 pounds on a regular basis such as sports equipment, inventory, and written materials. Use of arms, wrists, and hands, including manual dexterity and coordination, are required over 80% of the work period. The duties of this position are generally performed outside. Exposure to seasonal temperature extremes is possible. Exposure to loud noise is low to moderate, but never necessitates the use of ear protection. Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Reasonable accommodation will be evaluated on an individual basis and depends, in part, on the specific requirements for the job, the limitations related to the disability and the ability of the hiring department to accommodate the limitation.

**Personal protective equipment:** Access to nitrile gloves for the administration of First Aid.

**Experience and training:** Preferred but not required, one year of work experience coaching specific sport, one-year previous related work experience coaching youth; or any satisfactory combination of experience and training which demonstrates the knowledge, skills, and ability to perform the above-described duties.

**Necessary Special Requirements:** Possession of or ability to obtain current First Aid and CPR/AED certificates, concussion training and other certifications as required; ability to successfully pass a criminal background check.

### ADDITIONAL INFORMATION:

Hours/Shift: Position will work variable hours based on program session start and end times. Additional hours may be available or requires for extended sessions, meetings and trainings.

Equal Opportunity Employer