



**Sisters Park & Recreation District  
Board of Directors Business Meeting  
Tuesday, June 23, 2020- 4:30 p.m. to 6:30 p.m.**

1. Call meeting to order – Jeff Tryens, Board President.....5 min.
  - a. Adjustments and/or approval of agenda

President Tryens called the meeting to order at 4:32 p.m.

Attendees: Jennifer Holland, Executive Director, Jeff Tryens, Board President, Bob Keefer, Board Vice President, Rosemary Vasquez, Board Secretary, Board Member, Sarah Hyatt, Recording Secretary

Absent Board Members: Heath Foott and Peggy Tehan

Visitors: Kristina Derksen and Thomas Bracken

Secretary Vasquez moved to adopt the agenda as presented. Vice President Keefer seconded. Motion carried unanimously

2. Welcome visitors- Jeff Tryens, Board President.....5 min.
  - a. Public comment period
    - i. Kristina spoke about the concern of patrons who live out of district not receiving scholarships like those who do in Sisters proper. Kristina felt that those living in Black Butte and are paying property tax to the school district should receive the same financial benefits. Kristina was not sure how taxes are distributed but felt left out of the community. President Tryens stated that there are scholarship policies in place which allow the executive director to determine who qualifies for the scholarship. He said that this is an issue that will be revisited later in the meeting. Kristina left the meeting at 4:36 p.m.

3. Consider approval of meeting minutes- Rosemary Vasquez, Board Secretary.....5 min.

Board Secretary Vasquez stated that the minutes for May 26<sup>th</sup>, 2020, and June 9<sup>th</sup>, 2020 have been reviewed, corrected and are fine as is to be submitted for approval. President Tryens and Vice President Keefer stated that there are a few errors in the May 26<sup>th</sup>, 2020 minutes and that they need to be corrected to accurately reflect what was said.

Secretary Vasquez moved to adopt the minutes from May 26<sup>th</sup>, 2020 and June 9<sup>th</sup>, 2020 after appropriate corrections have been made. Vice President Keefer seconded. Motion carried unanimously.



4. Consider approval of April financials- Jennifer Holland, Executive Director .....25 min.

Executive Director Holland presented the April financials for review and acceptance, which have been reviewed by Treasurer Tehan during the Month End recap. The numbers show that the district is in a good place, aligning with the budget, considering COVID-19. Executive director Holland also informed the board that the district received a \$15,000 property tax check, which is more than budgeted/anticipated.

Secretary Vasquez moved to approve April 2020 financials. Vice President Keefer seconded. Motion carried unanimously.

5. Review existing scholarship guidelines and provide clarification for the development of a scholarship policy- Jennifer Holland, Executive Director .....25 min.

Due to recent turnover within the district, the current scholarship policy has not been enforced and is not clear. Executive Director Holland presented a new scholarship policy to the board, proposing that the new guidelines would be more efficient for the patrons and for the staff. Secretary Vasquez asked why the district would not want to provide scholarships to patrons who live out of district. Executive Director Holland explained how patrons that live out of district do not pay taxes supporting SPRD. Those who live in district pay a higher tax rate to support SPRD and are therefore allotted the opportunity to apply for a scholarship if need be. Executive Director Holland made the point that there are other opportunities available for patrons that live out of the district.

Vice President Keefer recommended providing patrons resources and hot to find those resources, expressing the idea of having the district align with the school district so that the youth attending school in Sisters could be eligible. President Tryens asked Thomas to weigh-in on the discussion.

Thomas stated that the district should be open to funding patrons out of district whether that be through a teen center or scholarship. He stated that he would be delighted to discuss this with the SOAR board members to see where they can support the district, in terms of scholarship funding. He would like the district to provide SOAR with some proposals and potential projects that they can support.

Executive Director Holland stated that the staff will present an updated policy to the board in July to align with the recommendations and discussions at this meeting

6. Receive update on insurance quote and reconsider provider for FY 20/21- Sarah Hyatt, Business Operations Manager .....10 min.

At the prior board meeting, the board approved to move to a new insurance provided as the rates and plans were more lucrative for the district and the employees. However, the quote given at the time did not accurately reflect the current staffing. The business operations manager discussed the cost difference between the new plan and continuing with SDIS for insurance coverage. By staying with SDIS, the district would stay well within budget and be providing employees better health coverage.



Vice President Keefer moved to rescind the previous motion to move insurance from SDIS to PacificSource and return the district's medical coverage to SDIS. Secretary Vasquez seconded. Motion carried unanimously.

7. Executive Session: In accordance with ORS 192.660(2)(e) the board will meet to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Vice President Keefer noted that it will be okay to proceed in an open session. The board members discussed the fees associated with the rental of the church and the ability for cost-recovery. President Tryens stated that COVID will be around for a long time and pursuing this avenue would allow for the practice of social distancing while providing more recreation activities. Vice President Keefer suggested that a motion should be provided at the next board meeting.

8. Adjourn Meeting

President Tryens adjourned the meeting at 6:28 p.m.

**Respectfully submitted,**  
**Sarah Hyatt, Recording Secretary**  
**Approved by the Board of Directors on August 25, 2020**