



**Sisters Park and Recreation District
FY2019-20 Budget Committee Meeting
6pm Thursday, May 16, 2019**

1. Call the meeting to order (Jeff Tryens, Board President): 6:01pm

Board President Tryens acknowledged that we are meeting on the ancestral lands of the Northern Paiute.

In attendance: Amy Terebesi, Bob Keefer, Patti Adair, Mande Seeley, Chad Rush, Courtney Snead, Jeff Tryens, Steve Janego, Jayne Simmons, Lauren Beyernick came in at 6:04pm, Peggy Tehan via phone

Absent: Heath Foott

2. Election of Officers:

a. Chair:

Terebesi nominated Patti Adair. Ms. Adair indicated she would prefer not to serve as the chair due to missing the orientation meeting.

Simmons nominated Bob Keefer, who was willing to serve, but noted that he would prefer a community member as the chair of the committee.

Simmons made a motion to appoint Bob Keefer as the Chair of the budget committee, Adair seconded. The motion carried unanimously

b. Vice Chair:

Keefer nominated Patti Adair, who was willing to serve.

Keefer made a motion to appoint Patti Adair as the Vice Chair of the budget committee, Terebesi seconded. The motion carried unanimously

3. FY2019-20 Budget message and presentation (Courtney Snead, Interim Executive Director):

Interim Executive Director Snead thanked the budget committee for reviewing the budget message ahead of the meeting and proceeded to present an overview of the budget priorities and the local option levy language.



4. Review of proposed FY2019-20 budget by fund (Courtney Snead, Interim Executive Director):

a. General fund:

Interim Executive Director Snead provided an overview of the general fund (presentation attached for the record).

Janego asked what the grant success rate is, and it depends on the grant and the grant writer. He also asked about deferred maintenance and if SPRD is following through with what was promised to the community in levy communications. SPRD has an annual maintenance plan and a five-year capital plan, along with a line item for future projects that shows what has and will be done, which aligns with what SPRD committed to do with the levy funds. He also asked if SPRD has enough money to retain staff, and yes, Interim Director Snead indicated that in her opinion, SPRD has comparable compensation and personnel policies that will aid in retaining and attracting quality staff. Board President Tryens stated that he is confident that SPRD is positioned well for the future..

Simmons asked who was affected by the minimum wage increase, and some of our temporary staff would be included and we need to make sure we pay them at least minimum wage going forward with this change.

b. Community Partner Reserve Fund:

Interim Executive Director Snead provided an overview of the community partner fund (presentation attached for the record) noting that the board voted to dissolve it effective June 30, 2019 and all assets of the fund will be transferred to the Special Revenue Fund.

c. SPRD Committee's Special Revenue Fund:

Interim Executive Director Snead provided an overview of the special revenue fund (presentation attached for the record).

Board President Tryens asked if it was possible for a committee to overspend their budget and if the general fund would then be liable to cover the costs. Interim Director Snead said yes, it would be possible, but staff has implemented checks and balances to prevent that from occurring. SPRD staff sign off prior to payments being made for committees. Additionally, staff is working to implement agreements with the committees that outline expectations and accountability pathways for SPRD staff and committee leadership.



5. Receive public comment on the proposed budget:

No public in attendance.

6. Consider approval of the proposed budget:

Adair moved for the budget committee of Sisters Park and Recreation District to approve the proposed budget for the 2019-20 fiscal year in the amount of \$1,581,991. Terebesi seconded. Motion carried unanimously.

7. Consider levy of tax rate:

Janego moved for the budget committee of Sisters Park and Recreation District to approve property taxes for the 2019-20 fiscal year at the rate of \$0.22 per 1,000 of assessed value for the permanent rate tax levy and in the amount of \$0.15 per 1,000 for the local option tax levy. Amy Terebesi seconded. Motion carried unanimously.

8. Adjourn the meeting: 7:15pm

Respectfully submitted,

Mandee Seeley, Recording Secretary

Approved by the BOD: 05-21-19