

August 11, 2026

Vice President Foott (facilitating on behalf of President Keefer) called the meeting to order at 4 p.m.

Board members in attendance: Bob Keefer, board president (via Teams), Heath Foott, board vice president, Peggy Tehan, board treasurer, Julia Sarver, board member

Board members absent: Katie Bunce, board secretary

Staff members in attendance: Jennifer Holland, executive director, Jared Lustig, deputy director, Kelly Talerico business operations supervisor, Sarah McNeale, recording secretary

Adjustments and approval of agenda

No adjustments, agenda approved.

Review and consider approval of consent calendar

- July 14, 2026, board business meeting minutes
- Transfer to pickleball reserve account

Treasurer Tehan moved to approve the consent calendar. Member Sarver seconded. Motion approved unanimously.

Yes votes- Bob Keefer, Heath Foott, Peggy Tehan, Julia Sarver

No votes- none

Discuss and consider motion to hire consult for master planning process

Executive Director Holland presented for the board background on the districts need to develop a master plan. She laid out the proposals submitted in response to the districts RFP and the criteria and process of evaluating those proposals by the the RFP review committee which included Jennifer Holland, executive director; Jared Lustig, deputy director; and Bob Keefer, board president. She noted that based on the evaluation results, Cameron McCarthy received the highest overall score and recommended going forward with Cameron McCarthy.

Member Sarver moved to authorize the executive director to enter into a professional services agreement with Cameron McCarthy for the development of the District Master Plan in an amount not to exceed \$64,652. Treasurer Tehan seconded. Motion approved unanimously.

Yes votes- Bob Keefer, Heath Foott, Peggy Tehan, Julia Sarver

No votes- none

Consider motion to approve proposed evaluation and contract renewal process for the executive director

President Keefer presented the process for evaluating the executive director's job performance. He also suggested a small tweak to the evaluation survey process and asked for feedback from fellow board members. After some discussion a consensus was reached on this issue.

Member Sarver moved to authorize President Keefer to simplify evaluation survey questions and reach to community partners and approved district employees, as part of the 360 evaluation and contract renewal process for executive director. Treasurer Tehan seconded. Motion approved unanimously.

Yes votes- Bob Keefer, Heath Foott, Peggy Tehan, Julia Sarver

No votes- none

Executive directors report

Executive Director Holland gave updates on matters referenced in her report

Board member updates

Members gave updates on matters pertaining to the district.

Board president updates

President Keefer gave updates on matters pertaining to the retirement program. He also spoke about the upcoming staff appreciation luncheon.

Other business

None

Vice President Foott adjourned the meeting at 4:45 p.m.

Respectfully submitted by

Sarah McNeale, recording secretary

Approved by the board of directors on 09/08/2026