



BOARD OF DIRECTORS MEETING MINUTES

611 E. Cascade Ave. - PO Box 2215 - Sisters, OR 97759 | ph: 541-549-2091 | sistersrecreation.com

July 14, 2026

President Keefer called the meeting to order at 4:00 p.m.

Board members in attendance: Bob Keefer, board president, Peggy Tehan, board treasurer, Julia Sarver, board member

Board members absent: Heath Foott, board vice president, Katie Bunce, board secretary

Staff members in attendance: Jennifer Holland, executive director, Jared Lustig, deputy director, Kelly Talerico business operations supervisor, Sarah McNeale, recording secretary

Adjustments and approval of agenda

President Keefer recommended an adjustment to the agenda to postpone the election of board officers and retain current positions until October due to scheduled absences and to maintain operational efficiency.

Treasurer Tehan moved to postpone the election of board officers until the end of October with board members retaining their current positions. Member Sarver seconded. Motion approved unanimously

Yes votes- Bob Keefer, Peggy Tehan, Julia Sarver

No votes- none

Remaining agenda approved

Election of board officers

Postponed per motion until the October 1st 2026, meeting or later.

Consider approving Resolution 2027-01 which establishes the annual procedures for Sisters Park & Recreation District

Executive Director Holland explained that at the first board business meeting of the new fiscal year, the board of directors establishes the annual procedures for the upcoming year with a vote. This establishes specific designations, authorizations and the meeting schedule for the upcoming fiscal year and was included in the board packet. Some clarifying questions were addressed.

Member Sarver moved to approve Resolution 2027-01, establishing annual procedures of Sisters Park & Recreation District, Treasurer Tehan seconded. Motion passed unanimously.

Yes votes- Bob Keefer, Peggy Tehan, Julia Sarver

No votes- none

Review and consider approval of consent calendar

- June 9, 2026, board business meeting

Treasurer Tehan moved to approve the consent calendar. Member Sarver seconded. Motion passed unanimously.

Yes votes- Bob Keefer, Peggy Tehan, Julia Sarver

No votes- none

May financials review and acceptance

Business Operations Supervisor Kelly Talerico presented May financials for review and acceptance by the board.

Treasurer Tehan moved to accept the May financials. Member Sarver seconded. Motion passed unanimously.

Yes votes- Bob Keefer, Peggy Tehan, Julia Sarver

No votes- none

Receive 4th quarter draft financial report

Executive Director Holland presented the FY26 year-end financial report on the operational performance and financial health of the district over the last fiscal year with financials for all funds as well as year-to-date scholarship allocation and utilization. Since the final approval process for June 2026 has not been completed, this report is presented to the board in draft form.

Noteworthy items:

- Revenue is up by \$151,000 overall from the previous year
- Expenditures decreased by \$56,140 over the previous year

Board members asked clarifying questions. President Keefer commended staff.

No board action required

Brainstorm stakeholders for master planning progress

Executive Director Holland took suggestions from board members as to groups or organizations to be included on a stakeholder list that is to be provided to the (as yet undetermined) consultant ultimately selected to develop the master plan.

Some of the suggestions to add to the list include:

- Treasurer Tehan suggested Sisters Rodeo Association, SOUL and COIC among others
- Julia Sarver suggested STARS, district users in addition to middle schoolers and young teens along with Seed to Table.
- President Keefer reiterated the need to connect with kids and teens, local hiking group, CORE and Habitat for Humanity.
- Julia asked about connecting with local developers, particularly apartment complex and multi-family developments
- President Keefer also suggested local realtor organizations

Executive directors report

Executive director commented on her written report.

Board member update

Julia Sarver thanked Jared for getting Tom Bracken's memorial plaque installed and relayed his widow's appreciation. Peggy Tehan praised the ribbon cutting event.

Board president updates

President Keefer also applauded the ribbon cutting and the attendance of Forest Service members.



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Other business

None

President Keefer adjourned the meeting at 4:50pm

Respectfully submitted by

Sarah McNeale, recording secretary

Approved 08/11/2026