



BOARD OF DIRECTORS MEETING MINUTES

611 E. Cascade Ave. - PO Box 2215 - Sisters, OR 97759 | ph: 541-549-2091 | sistersrecreation.com

April 14, 2026

President Keefer called the meeting to order at 4:01 p.m.

Board members in attendance: Bob Keefer, board president, Peggy Tehan, board treasurer, Katie Bunce, board secretary (joined via phone at 4:08 p.m.), Julia Sarver, board member

Board members absent: Heath Foott, board vice president

Staff members in attendance: Jennifer Holland, executive director, Jared Lustig, deputy director, Kelly Talerico business operations supervisor, Sarah McNeale, recording secretary

President Keefer welcomed visitor Michael Gray

Adjustments and approval of agenda

No adjustments, agenda approved.

Review and consider approval of consent calendar

- March 10, 2026, board business meeting minutes
- FY27 wage scale- updated
- FY27 5-year CIP schedule

Treasurer Tehan moved to approve the consent calendar. Member Sarver seconded. Motion approved unanimously.

Yes votes- Bob Keefer, Peggy Tehan, Julia Sarver

No votes- none

February financials review and acceptance

Executive Director Holland presented the February financials to the board for approval. Since they have been reviewed with the financial oversight committee including Treasurer Tehan, they are considered finalized and are presented for board approval. She then took clarifying questions from board members

Member Sarver moved to accept the 2026 February financials. Treasurer Tehan seconded. Approved unanimously.

Yes votes- Bob Keefer, Peggy Tehan, Katie Bunce, Julia Sarver

No votes- none

Third quarter financial and district report

Executive Director Holland gave a review of the YTD financial health of the park district. It is considered a draft review due to March financials not yet being finalized. After presenting her report she took clarifying questions and comments from board members. She also noted the inclusion of program survey results and reviewed highlights.



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Draft FY27 work plan review

Executive Director Holland went over the workplan items developed and took input from the Board members who had been asked to review the proposed plan so that they may share feedback on the FY27 work plan. She noted board members thoughts and will come back with a plan that encompasses the points discussed.

Executive director's report

Executive director commented on her written report.

Board member updates

Board members gave updates on matters pertaining to the district and the SOAR foundation.

Member Sarver updated the board on the progress on Tom Bracken's memorial bench and upcoming fundraisers with local businesses.

Treasurer Tehan raised the subject of park grand opening plans which are still to be determined. And she also related compliments from community users of the disk golf course, and the new park.

Board president updates

President Keefer commended the board and staff on their continued ability to work cohesively for the benefit of the district.

Other business

None.

President Keefer adjourned the meeting at 5:32 p.m.

Respectfully submitted by

Sarah McNeale, recording secretary

Approved on 06/09/2026