

January 16, 2024

Call meeting to order

President Tehan called the meeting to order at 4:19 p.m.

Board members in attendance: Peggy Tehan, board president, Jeff Tryens, board vice president, Bob Keefer, board treasurer, Molly Baumann, board secretary, Heath Foott, board member.

Staff in attendance: Jennifer Holland, executive director, Jared Lustig, recreation/athletic supervisor, Sarah McNeale, recording secretary.

Adjustments and approval of agenda

The tour of Sisters Elementary School property was cancelled due to the weather. Executive Director Holland asked that a Coffield Center update be added to the agenda. Agenda approved with addition.

Welcome visitors

President Tehan welcomed visitors.

New community center outdoor amenities discussion and approval

Executive Director Holland updated the board on the community center outdoor planning process. She outlined potential funding sources based on community partnerships, private donations, and available grants. Lastly, she made a recommendation to the board to approve the final amenities for the site which included:

- Open green space that can be used for youth athletic fields, event space, etc.
- Walking path
- Covered outdoor space with the intention of basketball, four square, etc.
- Pre-K playground
- 5–12-year-old playground
- Picnic pavilion
- 8 dedicated pickleball courts
- Outdoor restrooms
- Storage shed

She took questions from the board and gave clarifications where needed.

Vice President Tryens expressed his concerns about the positioning of the pickleball courts as it currently cuts off the entry point to the park and does not seem welcoming. Executive Director Holland thanked him for the input which she would be passing along to the designer for proposed design revision.

Secretary Baumann agreed with Vice President Tryens statement and suggested a different placement along the east side of the property. Secretary Baumann also stated she did not feel comfortable approving any amenities without a site visit.

President Tehan pointed out that the east side property line is close to existing residents as well as the school district may transition the remaining part of the property that is not in the lease to workforce housing.



BOARD OF DIRECTORS SPECIAL MEETING MINUTES

1750 W. McKinney Butte- PO Box 2215 - Sisters, OR 97759 | ph: 541-549-2091 | sistersrecreation.com

Member Foott expressed his opinions in support of the draft plan and recommended amenities and allowing the designers to create a plan. He also cautioned against building the courts along the eastern boundary of the property siting noise complaint issues.

Treasurer Keefer shared his opinion and suggested possibilities for design compromise.

Discussion continued and board members agreed to delay the vote to accommodate a group site visit and follow up meeting on January 18th at 3:30 p.m. Executive Director Holland will reach out to DLA for additional design options.

Executive Session: In accordance with ORS 192.660(2)(e) the board will meet to conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Moved into executive session at 6:03 p.m.

Moved out of executive session at 6:27 p.m.

Consider delegating final approval of Sisters School District Lease to Board President Tehan, Board Treasurer Keefer, and Executive Director Holland.

Treasurer Keefer moved to designate authority to give final approval of school district lease to Board President Tehan, Board Treasurer Keefer, and Executive Director Holland. Member Foott seconded. Motion carried unanimously.

Coffield Center update

Executive Director Holland informed the board that the boiler failed during the freeze and was likely to require a replacement. Depending on the final diagnosis, the board would have to meet to approve given the cost. The board asked if a replacement was required, that staff explore the transition to an eco-friendlier system, as identified on the five-year CIP plan. Executive Director Holland stated that she will keep the board informed and if a replacement is required, provide the board with options.

Additional meeting request

Executive Director Holland requested to move the January 23, 2024, meeting to a later date. The board agreed to meet on January 30th, 2024.

President Tehan adjourned the meeting at 6:39 p.m.

Respectfully submitted,
Sarah McNeale, recording secretary.

Approved by the board of directors on 01/30/2024