



BOARD OF DIRECTORS BUSINESS MEETING MINUTES

1750 W. McKinney Butte- PO Box 2215 - Sisters, OR 97759 | ph: 541-549-2091 | sistersrecreation.com

October 24, 2023- 4-6 p.m.

Call meeting to order

President Tehan called the meeting to order at 4:02 p.m.

Board members in attendance: Peggy Tehan, board president, Jeff Tryens, board vice president, Bob Keefer, board treasurer, Molly Baumann, board secretary.

Board Members absent: Heath Foott, board member.

Staff in attendance: Jennifer Holland, executive director, Jared Lustig, recreation/athletic supervisor, Nikki Olsen, care program supervisor, Britney Steigleder, accounting clerk, Sarah McNeale, recording secretary.

Adjustments and approval of agenda

No adjustments were made to the agenda.

Welcome visitors.

President Tehan welcomed Autumn Davis. No public comments submitted.

Community pool proposal

Autumn Davis presented a proposal to the board to make the case for building a public swimming pool. She noted the benefits of community pools, ways to offset operational costs and possible options. She then took questions and comments from the board.

Board members shared their knowledge and advice for Autumn to forge ahead and create a successful plan.

President Tehan explained the demands of moving to the elementary school property prevent the board from being able to commit significant effort to this but encouraged Autumn to continue researching and looking into grant opportunities.

Treasurer Keefer encouraged Autumn to meet with the city representatives and other key agencies to gauge the potential support and suggested mapping out next steps with the assistance of Executive Director Holland.

Review and consider approval of consent calendar.

- July financials

Vice President Tryens moved to approve consent calendar; Treasurer Keefer seconded. Approved unanimously.

Receive August financials and draft September financials.

Britney Steigleder, accounting clerk, presented the August financials and the draft September financials to the board. As it is early in the fiscal year, there is not much financial activity.

Treasurer Keefer moved to accept the August financials; Vice president Tryens seconded. Approved unanimously. No board action is needed on the September financials.



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1st quarter financial report

Presenting the FY23 1st quarter financial report in draft form, Executive Director Holland recapped financials from July 1, 2023 -September 30, 2023, highlighting items of note and points of clarification. Following her presentation Executive Director Holland took questions and points of clarification from the board.

Serial meeting clarification

Executive Director Holland explained clarifications in terminology in Oregon's public meeting law and how the interpretations could potentially impact board operations. Specifically, when two or more members of the board, who have been appointed by the board meet to do the work of the board (i.e., subcommittees) the guidelines governing public meetings and the associated requirements apply to their meetings. Additionally, all board members will be required to attend public meetings training once a term.

Questions were raised about practical aspects of doing board business, giving notice, and other potential issues. Executive Director Holland will seek additional clarification from SDAO and report back to the board options.

Executive Session: In accordance with ORS 192.660(2)(i) the board will meet to review and evaluate the employment-related performance of the chief executive officer.

Moved into executive session at: 5:35 p.m.

Moved out of executive session at: 6:00 p.m.

Executive director report

Executive Director Holland provided a verbal update to the board on community center planning, and next steps.

President Tehan adjourned the meeting at 6:34 p.m.

Respectfully submitted,

Sarah McNeale, recording secretary.

Approved by the board of directors on 11/28/2023