



BOARD OF DIRECTORS SPECIAL MEETING MINUTES

1750 W. McKinney Butte- PO Box 2215 - Sisters, OR 97759 | ph: 541-549-2091 | sistersrecreation.com

March 13, 2023- 3-4 p.m.

Call meeting to order.

President Tehan called the meeting to order at 3:02 p.m.

Board members in attendance: Peggy Tehan, board president, Jeff Tryens, board vice president, Bob Keefer, board treasurer, Molly Baumann, board secretary (joined at 3:05 p.m.), Heath Foott, board member

Staff in attendance: Jennifer Holland, executive director, Britney Steigleder, accounting clerk, Sarah McNeale, recording secretary

Adjustments and approval of agenda

No adjustments made to the agenda. Agenda approved.

Review draft FY24 budget assumptions

Executive Director Holland reminded the board that the local option levy renewal necessitated the development of two budgets, one based upon assuming the levy passed and a second accounting for changes needed should the levy not pass.

Executive Director Holland presented budget assumptions and the district priorities which will influence what the proposed budgets will look like and answered questions from the board.

No board action needed.

Review SEL 803 document and educational flyer. Consider motion to authorize executive director to submit SEL 803 on behalf of the board of directors

Executive Director Holland informed the board that with the window for filing a challenge to the Sisters Park & Recreation District special option levy having closed, it is now time to file form SEL 803 with an explanatory statement. The wording of the SEL 803 is determined by the wording on the already filed SEL 805, however, the board was invited to give input on the wording of the explanatory statement, as well as the educational flyer.

Vice President Tryens moved to delegate authority to the executive director to submit updated SEL 803 on behalf of the board of directors; Secretary Baumann seconded. Motion approved unanimously.

Board member updates

Board members provided updates on items related to the district.

Adjourn meeting at 4:49 p.m.

Respectfully submitted,

Sarah McNeale, Recording Secretary.

Approved by the Board of Directors on 06/20/2023