



# BOARD OF DIRECTORS BUSINESS MEETING AGENDA

1750 W. McKinney Butte- PO Box 2215 - Sisters, OR 97759 | ph: 541-549-2091 | sistersrecreation.com

March 28, 2023- 5:30-7:30 p.m.

Members of the public may attend in person or Zoom in by following this link:  
<https://us02web.zoom.us/j/89865368397?pwd=NFhKSjNMSlEvTWVmdm1hRFJmNzFNUT09>

- 1. Call meeting to order – Peggy Tehan, board president.....1 min.
  - a. Adjustments and approval of agenda
- 2. Welcome visitors – Peggy Tehan, board president .....5 min.
  - a. Public comment period (read any public comments submitted via email or mail)
- 3. Receive update on Bike Park 242 revitalization project – Mark Miskowiec, COTA.....10 min.
- 4. Review and consider approval of consent calendar - Jennifer Holland, executive director.....5 min.
  - a. December 13, 2022, special meeting minutes
  - b. January 10, 2023, work session minutes
  - c. January 24, 2023, business meeting minutes
  - d. February 14, 2023, work session minutes
  - e. January financials
  - f. FY24 budget assumptions
  - g. FY24 wage scale
- 5. Receive draft February financials – Britney Steigleder, accounting clerk.....10 min.
- 6. 5 -year capital improvement plan budget discussion – Jennifer Holland, executive director.....45 min.
- 7. Consider motion to approve quote for contract for feasibility study- Jennifer Holland, executive director.....10 min.
- 8. Consider motion to authorize executive director to sign FY23 audit engagement letter with Pauly, Rodgers, and Co. – Jennifer Holland, executive director.....15 min.
- 9. Consider motion to approve the donation of large event tent and trailer to the Sisters School District. - Jennifer Holland, executive director.....15 min.
- 10. Executive director report – written report attached
- 11. Board member updates
- 12. Board president updates
- 13. Other business
- 14. Adjourn meeting

Upcoming meetings/important dates:

April 11, 2023	Work Session
April 15, 2023	Kids Carnival
April 25, 2023	Business Meeting