



Sisters Park & Recreation District
Board of Directors Special Meeting
Wednesday, August 12, 2020- 2 p.m. to 3 p.m.

1. Call meeting to order – Bob Keefer, Board President.....5 min.
 - a. Adjustments and/or approval of agenda

President Keefer called the meeting to order at 2:02 p.m.

Attendees: Jennifer Holland, Executive Director, Bob Keefer, Board President, Jeff Tryens, Board Vice President, Peggy Tehan, Board Treasurer, Rosemary Vasquez, Board Secretary, Sarah Hyatt, Recording Secretary

Absent Board Members: Heath Foott

Visitors: None.

Vice President Tryens moved to adopt the agenda as presented. Treasurer Tehan seconded. Motion carried unanimously.

2. Welcome visitors- Jeff Tryens, Board President.....5 min.
 - a. Public comment period

No public comment submitted via email or mail.

3. Consider approving Sisters Community Church Memorandum of Agreement- Jennifer Holland, Executive Director..... 25 min.

Executive Director Holland reviewed and provided a brief overview of the Sisters Community Memorandum of Agreement that had been previously presented to the board on May 26, 2020 and June 23, 2020.

Vice President Tryens asked if there is a difference between a MOU and lease. Executive Director Holland stated that it is an agreement outlining a lease so that the terms are the same, also explaining that the process had been initiated by the church, wanting to keep the document simple and to two pages. The district had legal language added that protects the district without having to do a full rewrite.

Treasurer Tehan asked what the insurance difference (dollar amount) will be when occupying the church. Executive Director Holland stated that it will be less than \$500/yr.

President Keefer inquired about the wi-fi availability at the church. Executive Director Holland stated that there will not be a wi-fi capability initially, but it is something we are working towards.



Treasurer Tehan moved to approve the proposed Memorandum of Agreement between Sisters Park & Recreation District and Sisters Community Church for the use of the Student Center as outlined in agreement. Secretary Vasquez seconded. Motion carried unanimously.

4. Executive Director's Report/Board Member's Updates.....25 min.

a. SPRD fall update

Executive Director Holland provided an update on the fall programs the district will be providing. She stated that as new state COVID-19 requirements come out, the district and patrons will need to be flexible, allowing the district to run programs, safely. Executive Director Holland gave a presentation which reviewed which SPRD programs will be fully operational this fall, which programs will be modified, and which programs will be postponed.

5. Other Business

6. Adjourn Meeting

President Keefer adjourned the meeting at 2:55 p.m.

Upcoming Meetings/Special Events:

August 25, 2020- Business Meeting

September 1, 2020- First Day of Preschool

Respectfully submitted,
Sarah Hyatt, Recording Secretary
Approved by the Board of Directors on