



**Sisters Park & Recreation District
Board of Directors Special Meeting
Tuesday, June 9, 2020- 4:30 -6:30 p.m.**

1. Call meeting to order – Jeff Tryens, Board President.....5 min.
 - a. Adjustments and/or approval of agenda

Attendees: Jeff Tryens, Board President, Bob Keefer, Board Vice President, Peggy Tehan, Board Treasurer, Rosemary Vasquez, Board Secretary, Jennifer Holland, Executive Director, Sarah Hyatt, Recording Secretary

Visitors: none.

Absent: Heath Foott, Board Member

President Tryens called the meeting to order at 4:31pm.

No reminders.

No adjustments.

Treasurer Tehan moved to adopt the agenda as presented. Vice President Keefer seconded. Motion carried unanimously.

2. FY20/21 Budget Adoption- Jennifer Holland, Executive Director30 min.

Executive Director Holland reviewed the budget and supporting documents (attached for the record). A public hearing was held on the FY20/21 budget, no public comment was received, hearing closed.

Treasurer Tehan moved to approve resolution 2020-09, adopting the FY20/21 Sisters Park & Recreation District budget in the amount of \$1,577,656, imposing a permanent tax rate of \$0.22/1,000 of assessed value and a local option levy tax rate of \$0.15/1,000 of assessed value. Vice President Keefer seconded. Motion carried unanimously.

3. Review and consider approving FY20/21 insurance plan- Jennifer Holland, Executive Director.....30 min.
 - a. Cover memo
 - b. Renewal Cost Analysis
 - c. Comparison Spreadsheet

Executive Director Holland presented the 20/21 insurance plan, providing a cost analysis to show the changes from the current insurance plan to the proposed FY20/21 insurance plan. Executive Director Holland noted that prices have increased dramatically due to the census of the district and that SDIS is no longer able to cover costs they were covering before.



Treasurer Tehan asked if switching to another company will have an impact on our other insurance and stated that it is important to look at the hardship switching plans may cause on employees. Executive Director Holland stated that switching to another insurance plan will not impact our other insurance bundle the district has with SDAO.

Vice President Keefer moved to approve the 20/21 Pacific Source Navigator 1000 plan. Secretary Vasquez seconded. Motion carried unanimously.

4. COVID-19 Update- Concepts Jennifer Holland, Executive Director15 min.
 - a. Cover memo

Executive Director Holland provided a brief overview of the COVID-19 impacts on the district. She noted that when she produced the documents for the board that Oregon had just announced that Deschutes County is in phase II. Additionally, COBRA will be ending Effective June 30, 2020 for employees that were laid off due to COVID-19.

President Tryens asked where the district was in terms of registration for this summer. Executive Director Holland indicated that Camp Ponderosa is full and other specialty camps are also popular. Staff is working to coordinate adding additional specialty camps for the summer if there is a need. Executive Director Holland discussed the possibility of hosting a Luau this summer as the district has the past summers. Secretary Vasquez asked for an outline or prepared plan for the luau. President Tryens noted that the staff should focus on planning for an event in-lieu-of the luau.

5. Other business

Secretary Vasquez provided an update on the SOAR board, stating that one member may be leaving, they are looking to expand the board.

6. Adjourn meeting

President Tryens adjourned the meeting at 5:40 pm.

Respectfully submitted,
Sarah Hyatt, Recording Secretary
Approved by the Board of Directors on June 23, 2020