

**Sisters Community Labyrinth
SPRD Committee Meeting**

April 22, 2019

Attending: Tiffany Lee Brown, Patricia Leiser, Jan McGowan, Sharlene Weed

Election of Officers

Chair - Sharlene Weed

Vice-Chair - Tiffany Lee Brown

Treasurer - Patricia Leiser

Secretary - Jan McGowan

Jan will serve as the primary committee contact person with SPRD.

Agreement with SPRD

The following questions and suggestions will be discussed with SPRD.

- Name of the Committee (p. 1, in 2 places): Sisters Community Labyrinth Committee
- Committee mission/purpose (p. 2): to maintain and promote the use and enjoyment of the Sisters Community Labyrinth. The Committee will organize four community gatherings each year, tied to the spring and fall equinoxes, and summer and winter solstices.
- Fundraising (p. 2): How will SPRD use contact information for donors provided by the Committee? Will SPRD provide the letterhead for thank you letters, or will they create the letters using our language?
- Costs and Fees (p. 3): Remove typo at the end of this section (Committee used twice).
- The Committee Agrees to (p. 4, last bullet): Permission to use current (large) supply of flyers which include SPRD logo but not the paragraph regarding charitable contributions.
- Communication and Coordination (p. 5, last bullet): Inquire about how many representatives of the Committee need to attend annual board meeting of all committees.

2019 Work Plan

The attached plan was approved.

2019-2020 Budget

The attached budget was approved. Labyrinth improvements under consideration include new varnish on the bench, the addition of a picnic table, and additional on-site signage.

History for SPRD website

The following language is drawn from the current labyrinth brochure and facebook page.

The Sisters Community Labyrinth was built and donated to the community by Cohort 3 of the Ford Institute Leadership Program. It was dedicated on November 23, 2013.

The Labyrinth is a gathering place for residents and visitors that promotes health and wellness, providing a place for relaxation, meditation, reflection, and fun. It's located in the forest service's East Portal Park (Hwy 242 & West Hood St) in Sisters, Oregon.

The Sisters Community Labyrinth Committee is a committee of SPRD, the nonprofit Sisters Park and Recreation District. We hold events and help with the site's care and maintenance. Join us for:

- Solstice & equinox events
- Celebratory labyrinth walks
- Silent meditations
- Cleanup days

Friends of the Labyrinth provides an opportunity for communities to support these efforts and stay apprised of happenings at the labyrinth.

Sisters Community Labyrinth Committee
Work Plan
2019

March - Labyrinth cleanup (weather permitting) (CANCELLED DUE TO WEATHER)
March 20 - Spring equinox walk (weather permitting) (CANCELLED DUE TO WEATHER)

April – Annual planning meeting (to be held in February in future years)

May – Meet with City of Sisters regarding signage and year-round parking

June 18 - Labyrinth cleanup and fundraiser
June 21, 7:00 p.m. - Summer solstice walk

August – Meet to complete annual report for FY 2018-19

September - Labyrinth cleanup
September 22 - Fall equinox walk

December - Labyrinth cleanup (weather permitting)
December 21 - Winter solstice walk (weather permitting)

Sisters Community Labyrinth		
2019-2020 Budget		
Revenue		
	Friends of the Labyrinth	\$350.00
	Donations	\$5,000.00
	TOTAL REVENUE	\$5,350.00
Expenses		
	Intersection Sign (annual fee)	\$65.00
	Advance Highway Signs (annual fee)	\$278.00
	Materials and Supplies	\$500.00
	Labyrinth Improvements	\$4,000.00
	Administrative Fees (5% of revenue)	\$0.00
		Based on prior year
	TOTAL EXPENSES	\$4,843.00
Net		\$507.00