

Sisters Park and Recreation District  
Board of Directors Meeting  
Tuesday, July 24th  
5:30 - 8:00 PM

Call the meeting to order by Jeff Tryens, President, at 5:34 PM.

Members in Attendance: Jeff Tryens, Heath Foott, Bob Keefer, Jayne Simmons

Staff in Attendance: Chad and Kris Harwell

Public in Attendance: Joann Power, Gaylene Craven, Sue Stafford (Nugget News)

Staff Report given by Chad Rush, Youth Program Coordinator

Chad spoke on the early children's sports programs. Youth Camps have been successful - mentioned Earth Keepers - almost maxed-out. Others mentioned were Stem Camp, Jim Anderson Science Camp, Sky Keepers, Survival Camps.

More day-care than previously.

Old Business:

Bob Keefer motioned and Heath Foott seconded to finalize legal separation with Todd Garret via Spencer Rockwell's Release of Claims documents. All in favor, none opposed. Refer all issues to Spencer Rockwell should anything come up.

Jeff Tryens: temporary Executive Officer's Report

Working on standardizing contractor's contracts, such as a certificate of insurance. Are they really contractors or employees?

Damage control. Met with Shannon Rackowski. Human Resources to advise. Also expanding the Senior Programing area.

Guide incorrectly listed After-school care at \$8.00 per hour; should be \$4.00. Jeff to email staff.

After-school Program Assistant may come back, Administrative Assistant will be leaving, Senior Program Director: should this position be full or part-time? How many hours? Senior Advocate - 3/4 time? Is a shuttle needed? Senior Health Fair at the Fire Hall this year.

Motion for the Minutes from July 10 was made by Bob Keefer and seconded by Heath Foott, with the addition of the Board Committee structure be added with the Board Members chosen for each position. All in favor, none opposed.

New Business:

D-ate Night coming soon and we need help. Jeff will look into finding an Event Organizer/Coordinator.

Credit Line increase from 30K to 75K was tabled until Peggy Tehan is back, as were May and June financials.

It was suggested that the Board Meeting time be changed in the Nugget.

Bob Keefer stated that our need for an Interim Director would be from 3 to 5 months. The Interim Executive Director would need:

- Administrative capabilities
- 20-30 hours a week
- Previous experience as an interim
- Experience in Public and Private sectors
- Strong background in finances
- Knowledge of Strategic Planning
- Understand and utilize staff development - enrichment.

Meeting Adjourned at 7:05 PM

Next Meeting will be August 14th at 5:30 PM.