

Sisters Park and Recreation District
Board of Directors Meeting
Tuesday, July 10, 2018
5:30 - 8:00 PM

MINUTES

Call Meeting to Order: Jeff Tryens, Chair, at 5:30 PM

Members in Attendance: Jeff Tryens, Bob Keefer, Peggy Tehan, Heath Foott, Jayne Simmons

Staff in Attendance: Todd Garrett

Media in Attendance:

Sue Stafford, Nugget News

Review and approve agenda

Minutes

June 12th Board Meeting Minutes, motion to approve by Peggy Tehan and seconded by Bob Keefer, with the corrections of: April 2018 Financials, not April 28th financials, and under Old Business - adding last names under Bike Park. Kris Harwell and Casey Meudt, and corrected by secretary - the next meeting to be July 10th, 2018, not July 6th.

Consider approval of Board Minutes from May 11th (incorrect date) and April 24th, (see attached.)

Financials:

As per Peggy Tehan, the May 2018 Financials were current as regard to Partner reconciliation. There were no red flags. the payroll numbers that went to ADP for processing paid Shannon for a full month in May. Peggy is checking into this.

Peggy estimated a net profit of 120 K YTD, as compared to 146 K last year. The cash flow reconciliation to balance sheet was 95,376.00, and well within budget.

Jeff Tryens and Todd Garret both thanked Peggy Tehan for her time and effort.

The year-end fiscal close-out will be tabled until the next meeting and approved at that time.

Old Business

Bike Park. Nothing done as yet.

Lease Update: Bob Keefer reported that he met with Sister's School Board Member Stephen King. The lease is important for the writing and receiving of grants. Points made:

1. Both sides looking at a 25 yr. lease, as opposed to a 10 yr. Bob has asked to start the new lease now, not from the initial lease term of Feb. 4, 2002.
2. School and Park district are all about "our kids," which Curt School supports.
3. IGA: SSD wants staff to be on site for tournaments, etc., and must follow school rules; ie. no alcohol. The SSD is in the process of changing their alcohol policy for activities that are focused on adults, not kids., however.
4. Both sides want to keep the lease process moving and get it signed. Bob Keefer knows a lawyer who specializes in leases. Bob Keefer motioned and Peggy Tehan seconded to hire

Dwight Purdy from Springfield to review the lease and make recommendations to SPRD. All in favor, none opposed.
Discussion continued with 5 acres under a 25 year lease agreement, and 15 acres under a 5 year lease to keep the license agreement.

Other old business: Luau, scheduled for August 9th, 2018.
Todd said there was no plan for Luau, yells several times at Jeff Tryens until Jeff said, "Todd, quit yelling at me or leave," at which point, at 6:15 PM, Todd Garret exits the meeting.

Shannon Rakowski has not agreed to do the Luau and it hasn't been cancelled as of yet.
Peggy to report on entertainment in place and will report at the end of next week.

There are also 3 community dinners scheduled. A conference call next week will decide on the Luau and other dinners. Schedule to be checked at the Village Green to see if the site is still available.

New Business:

Heath Foott leaves at 6:30 PM. Decision to increase credit line at 1st Interstate Bank tabled until the second meeting in July.

Restructuring the Board Committees:
Each committee will have two board members for each committee, one to head it up and one to help/assist. Bob Keefer motioned and Peggy Tehan seconded to restructure the Board Committees. All ayes, none opposed. Jeff Tryens to work on the restructuring of the committees.

Table the Strategic Plan until a future date.

Board Chair's Report

Jeff Tryens stated that all of the professional bikers are busy until fall, so the grand opening for the Bike Park should be later. Nothing has been done to close out the grant.

Quilt Show Shuttle: unsure whether SPRD is doing the shuttle this year or not.

Bob Keefer also suggested that committees be formed to assist the ED in areas of SPRD business. These areas include:

- fiscal
- personnel/legal
- media/communications
- partner relations

Jeff Tryens to restructure list and present it at next meeting. (See above under new business.)

Special Council, Spencer Rockwell recommends that SPRD needs to be within legal bounds. Heath Foott to call Spencer Rockwell at SDAO, and Bob Keefer and Heath Foott to communicate to Spencer Rockwell. A meeting between Todd Garret, Bob Keefer and Heath Foott scheduled for July 11th, at 7:00 AM. Also a special meeting, with 24 hr. notice, to be determined by Bob K. and Heath F.

Congratulations, Bob Keefer, on becoming a grandfather again!

Board Meeting Adjourned at 7:02 PM.

Next Meeting: Friday, July 20th

Respectfully Submitted,
Jayne Simmons, Secretary